Тематическое планирование

10 класс

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| № урока | № урока по УМК | Тема | Лексика | Чтение | Аудирование | Устная речь | Письмо |
| 1  2  3  4  5 | 1  2  3  4  5 | Hidden rules  (Скрытые правила коммуникации)  Welcome  Business English Course  Problems in international business relationships  Business etiquette  Резервный урок | Corporate culture, a letter of application, рarticipate, presentation skills  Experience of business, special terminology, workplace, positive frame, attend formal meetings  Listen, silent, to be aware, consensus, observers  Pocket, be kept empty, solid, conservative tie, negotiations,  Tremendous patience | упр.1a стр.7  упр.1b стр.7  упр.3a стр.8  упр.3bстр.9 | Упр.2a стр.8 | стр.6  упр.1d стр.8  упр. 2c стр.8  стр.9  упр.3c стр.9 |  |
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| 6  7  8  9  10 | 1  2  3  4  5 | Companies  (Компании)  Types of companies  Advantages and disadvantage  Microsoft  My own business  A web page for your company | Business, firm, corporation, multinational, dotcom  Oil, prospecting, field, construction, charitable, oil well, acquire  Enterprise, reserve, power, high voltage electric lines  Satellite, network, access to, rank, efficiency  Presentation | упр.1b стр.10  упр.4a, 4b стр.13  упр.5b стр.15 | 2a, 2b, 2c стр.11  6a, 6b, 6c стр.15 | 1c, 2d стр.11  3a, 3b, 4c стр.12  Упр.5c стр.15  6e, 7a, 7bстр.15-16,17 | упр.2c стр.11  Упр.5a стр.14  Упр.6d стр.15  Упр.8a, 8b стр.17 |
| 11  12  13  14  15 | 1  2  3  4  5 | Get a job you want  (Устройство на работу)  The problems with job vacancies  Qualities and skills  What you need to have a good job  Applying for a job  Job advertisement | Be unemployed, resign from a job, make redundant, be retired  Casual, be deadline-oriented, be flexible, overtime, apply in person  Enthusiasm / enthusiastic, competence / competent, responsibility / responsible, creation / creative  Fluent, flexible, competitive, salary, benefits  Requirements, education, short-term goal | Упр.3f стр.21  Упр.3g стр.22  Упр.6b, 7d стр.24-25  Упр.9a стр.26 | Упр.2a, 2b, 2c стр.18  Упр.5a, 5b, 5c стр.23 | Упр.2d, 3bстр.19  Упр.3e стр.21  Упр.4a, 4b стр.22  Упр.7a, 7b, 7c стр. 25  Упр.9b стр.27 | Упр.1 стр.18  Упр.3c, 3d стр.20  Упр.6a стр.25  Упр.8 стр.26 |
| 16  17  18  19  20 | 1  2  3  4  5 | Team work  (Работа в команде)  Bridge-building experience  The main team roles  Importance of team work  Productive behavior  Unproductive behaviour | Feel after pressure, to be good at building, to persuade other people  Negotiating skills, being persistant, broker, schedule, involve  Suggestions, agreement, call upon  Constractive feedback, patience, humour, body language | Упр.2a стр.28  Упр.2c стр.30  Упр.3f стр.32  Упр.6b стр.34  Упр.6c стр.35 | Упр.5a стр.32  Упр.5c стр.33 | Упр.1a, 1b стр.28  Упр.2d, 3b, 3e стр.31  Упр.4 стр.32  Упр.6a стр.34  Упр.7 стр.35 | Упр.2b стр.29  Упр.3a, 3d стр.31  Упр.3f стр.32 |
| 21  22  23  24  25 | 1  2  3  4  5 | On the phone  (Коммуникация по телефону)  Telephone conversations  Using a phone  Leaving a message  Making a phone call  Receiving a phone call | Hold on, put through, international department, to leave a message  To pick up( the receiver), call back, look up, hold on, hang up  Be a bit more specific, missed, speak more slowly, catch  Audience, equipment, available, to make hands out  To ask for clarification, to make sure, to get it as soon as possible | Упр.1a стр. 36  Упр.3b стр. 37  Упр.6a стр.41 | Упр.1b, 2a, 2b.стр.37  Упр.3d,4a, 4b стр.39  Упр.5b стр.40 | Упр.1c,2c стр. 36-37  Упр.4c стр.39  Упр.5d стр.41  Упр.6b, 7a стр.42  Упр.7a, 7b, 7c стр.42 | Упр.1c стр. 36  Упр.3c стр.39  Упр.5a стр41  Упр.7c стр.43 |
| 26  27  28  29  30 | 1  2  3  4  5 | Give a presentation  (Подготовка и проведение презентаций)  Delivering a presentation  Difficulties in preparing and delivering presentations  Advice would you follow when preparing for your presentation.  Making the presentation less formal  Finishing the presentation | Blag, ad libbing, undaunted, six form, A-Level, swot  Audience ,to be an expert in global economics, to be prepared for  To go into details of something, clear and relevant, feel annoyed, a brief outline  Nevertheless, moreover, approximately, assistance, obtain, purchase, consequently, insufficient | Упр.1, 2a стр.44  Упр.6a стр.50    Упр.6b, 7b стр.49-50  Упр.9a стр.52 | Упр.4a, 4bстр.47  Упр.5b, 5c стр.49 | Упр.2b стр.45  Упр.2c. 2dстр.46  Упр.4c, 5a, 5d стр.49  Упр.6d, 7b, 8a, 8b стр.49-51  Упр.8c, 9b, 10a, 10b, 10c стр.52-53 | Упр.2c стр.46  Упр.3a, 3b, 3c стр. 46-47  Упр. 5e стр.49  Упр.7a стр.50 |
| 31  32  33  34  35 | 1  2  3  4  5 | Communication out of business  (Коммуникация вне бизнеса)  When silence is not golden  “Small talk”  Rules of small talk  Instructions for a good handshake  Small talk melee  (role-play) | Family matters, flight details, accommodation, refreshment  Length, emphasise, persuade, exaggerate, gesture  Bless you, mine it, encourage  Acceptable, hugs and kisses, bone-crushing, thumb | Упр.4a стр.56  Упр.5d стр.59  Упр.5eстр.60 | Упр.3a,3b стр.55 | Упр.3d,3e, 4b,4c стр.56-57  Упр.5a, 5c стр.58-59  Упр.5f стр.61 | Упр.2a, 2b стр.54  Упр.5b стр.59 |

11 класс

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| № урока | № урока по УМК | Тема | Лексика | Чтение | Аудирование | Устная речь | Письмо |
| 1  2  3  4  5 | 1  2  3  4  5 | Corporate culture  (Корпоративная культура и проведение деловых встреч)  Types of behavior  Company’s success and profitability  Business meetings  Purposes and functions of different parts of a business meeting  Резервный урок | Appropriate, acceptable, desirable, disruptive, insulting, polite, aggressive  Insulting, consciously, founder, maintain  Competitor, to be due to, profitable, to hire  To feel fulfilled, to be desperate to, to elicit | Упр.2d стр.63  Упр.3d,4a,4b стр.64-65  Упр.5b стр.67 | Упр.3a стр.63  Упр.6a стр.67  Упр.6b стр.68 | Упр.3d стр.64  Упр.6c,7 стр.68-69 | Упр.2b, 2c,2e стр.63  Упр.5a,5c стр.66-67 |
| 6  7  8  9  10 | 1  2  3  4  5 | Business correspondence  (Деловая корреспонденция)  Types of communication  Problems with the correspondence  A letter of complaint  An effective letter of complaint  Structure of a letter of complaint | Urgently, destination, remote, external, gossip  Recipient, acknowledgement, sender  Occasion, staff, inconvenient, otherwise  Refund, draft, range  Disorganized, exactly, bottom | Упр.2a,2b стр.70  Упр.5b стр.74 | Упр.4a,4b стр.73 | Упр.1 стр.70  Упр.5c стр.75 | Упр.3b,3c стр.72  Упр.5a стр. 73  Упр.5c, 5d стр.75  Упр.5c стр. 77 |
| 11  12  13  14  15 | 1  2  3  4  5 | Making decisions  (Подходы к принятию решений)  Different ways of making decisions  A SWOT analysis  Dealing with a problem  Discussing a class problem  Trying to solve the problems | Rack your brains, cross one’s mind, have something on the brain  Angle, assess, capacity  Neutral, value, benefit, summary  Clown, chaotic, strict, responsibility | Упр.3a стр.79  Упр.4a, 4b стр.80  Упр.5a стр.81  Упр.6b стр.84  Упр.7c стр.85 | Упр.6а,6a стр.83 | Упр.1,2d стр.78-79  Упр.4c стр.81  Упр.7a стр.84  Упр.7c,7b стр.85 | Упр.2a,2b,2c стр.78  Упр.5a стр.81  Упр.6c стр.84 |
| 16  17  18  19  20  21  22  23  24  25 | 1  2  3  4  5  1  2  3  4  5 | Internet start-up  (Интернет-бизнес)  The Internet has changed the way business works  Advantages and disadvantages of  e-commerce  The development of an internet-based business  Internet companies  Creation new  e-commerce companies  Advertising  (Реклама и бизнес)  General purpose of advertising  Advertising techniques  Advertising slogans  Methods of advertising  Affective places to advertise in Russia | E-commerce, seize the opportunity, essentially, resolve, transaction  Acquire, exploit, promote, supplier, handle, brand  Random, establish, chronological  Motley Fool, weird, cutting edge, troubleshoot. IT, UN, DNA, boost  Trademark, low startup coats  Go out, grow apart, carry on, sort out  Repetition, testimonials, association, bandwagon, pressure  Campaign, market research, consumer  Endorsement, regard, find credible  Discount card, direct marketing, distribute | Упр.2a стр.86  Упр.3a стр.87  Упр.6a стр.91  Упр.1a стр.94  Упр.4a стр.96  Упр.4d,5a стр.97  Упр.7b,8a стр.99  Упр.8b стр.101 | Упр.4a,4c стр.88  Упр.3a,3b,3d стр.95 | Упр.1, 2b,2c стр.86-87  Упр.2d стр.87  Упр.4b,4d стр.89  Упр.4e,6b стр.90-91  Упр.7 стр.92  Упр.1c,2a,2b,3c стр.94-95  Упр.4b,4c стр.96  Упр.6 стр.98  Упр.7c стр.100  Упр.8c,9 стр.101 | Упр.3b стр.87  Упр.4b стр.89  Упр.5b,5c стр.90  Упр.8 стр.93  1b  Упр.5b,5c стр.98 |
| 26  27  28  29  30 | 1  2  3  4  5 | E-mails  (Коммуникация по электронной почте)  Ways of communicating  Ways of writing a  letter  How to write an  e-mail  Communication over the Internеt  Etiquette on the Internet | By phone, by e-mail, by regular mail, confused  Opportunity, start the letter, close the letter, express gratitude, ask for a favour  Attachment, get through, find survey results  Cyberspace, consideration, netizen, acronym, tempting, offensive  Intelligible. To snoop, to forward, otherwise | Упр.3a,3b,3c стр.104  Упр.5d стр.107  Упр.6a,6b,6c стр.109 | Упр.2b,2c стр.103  Упр.5a.5e стр.107 | Упр.1a,2a,2d стр.102  Упр.3a стр.104  Упр.4d стр.107  Упр.5b стр.107 | Упр.1b стр.102  Упр.4a,4b,4c стр.106  Упр.5c стр.107  Упр.7a,7b стр.109 |
| 31  32  33  34  35 | 1  2  3  4  5 | The future of business  (Тенденции развития бизнеса)  The new world of work  Radio programme about the future of business  Predictions  Presentations  Резервный урок | Overthrow, recruit, terminal, executive  Globalization, flexibility, working conditions  Corporate culture, degrees of certainty, to occur | Упр.2a,2b,2c стр.110  Упр.4a,4b стр.112 | Упр.3a,3b стр.111 | Упр.1,2d стр.110  Упр.3c стр.111  Упр.4c,4d стр.113 |  |
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